

# Scenic Church of the Nazarene

## Pastor to Youth and Families

### Job Description

#### Job Summary

To Pastor the youth and families of Scenic Church of the Nazarene. He/she shall fulfill the responsibilities of the minister in the spirit of I Timothy 3:2-7. He/she is also expected to live in harmony with the general and special rules of the Church of the Nazarene as stated in the Manual: Church of the Nazarene. Employment shall be for a term of not more than one year, and shall be renewable upon recommendation of the Senior Pastor at the beginning of each church year.

#### Duties and Responsibilities

Our vision is: To create a healthy spiritual atmosphere where youth are being enabled to know and follow Christ and to facilitate the growth of youth and adult leaders into this ministry.

#### Ministry Responsibilities

##### 1. Pastoral Care

- a. Assist the Senior Pastor in accomplishing the mission, vision, values, and strategies of the Church. Lead youth and their families to a personal relationship with Christ, discipling them toward maturity in Christ, and guiding youth in personal development with the support of the youth ministry team.
- b. Visit and fellowship with both regular attendees and prospects in their homes, at their school activities when possible. Initiate close personal contact both methodically and spontaneously.
- c. Promote a regular visitation ministry involving the youth ministry leadership team in conjunction with the lay ministry of the church.
- d. Meet with parents of youth and communicate the vision, direction, and up-coming activities of the youth group at least twice a year.
- e. Facilitate the growth of families working together in ministry.
- f. Provide resources to and equip parents for the complexity of parenting youth.
- g. Develop a hospital visitation ministry in cooperation with the pastoral staff to care for youth and families who are sick and/or hospitalized. When requested this may extend outside your ministry group.
- h. Offer counsel and support to youth and families as necessary.
- i. Ensure that the youth are a part of Sunday service activities and visible within the church body.
- j. Work with the youth ministry leadership team in creating a fun and positive environment for youth to grow in Christ.
- k. Encourage Christian youth and families toward, and prepare them for, baptism and church membership.

- l. Assist in administering the sacraments (Baptism and the Lord's Supper) as requested.
- m. Participate in staff meetings, retreats, and other scheduled staff events, as possible.

## **2. Leadership**

- a. Guide the youth ministry leadership team and the student intern in developing and fulfilling the Scenic Church of the Nazarene's mission, vision, strategies and policies of youth ministry that are based upon Biblical principles.
- b. Regularly meet with the youth ministry team:
  - i. NYI President
  - ii. Youth Council (Teen Leaders)
  - iii. Adult Leaders
  - iv. Intern (when applicable)
- c. Assist in identifying, recruiting, discipling, and deploying leaders and possible interns for all youth ministry positions.
- d. Resource and provide creative ideas for effective youth ministry. Study and recommend new materials, curriculum, and educational methods for those involved in leading youth ministry.
- e. Become involved in area groups and schools to better identify the needs of youth in the community.
- f. Continually evaluate and revise ministry and activities to effectively disciple and meet current needs of youth and families.
- g. Participate in all worship services as needed and gifted.
- h. Honor God through faithful study, devotions, and quiet time.
- i. Make sure you are leading by love in your own home. See to it that your own spiritual, emotional, physical, and psychological needs are dealt with as well as those same needs for your family. Remember that your relationship with your wife is the reflection of you that the church sees.

## **3. Administration**

- a. Work in close cooperation with staff and ministry leaders.
- b. Delegate appropriate responsibilities to the youth ministry leadership team, discipling them for fruitfulness, and creating and training small group leaders.
- c. Cooperate with the district, regional, and denominational youth ministries, involving our youth in district activities and district camps.
- d. Plan, schedule, and promote all youth ministry activities and events with the youth ministry leadership team in a timely manner.
- e. Communicate with the Senior Pastor the development of the youth ministry leadership team and possible interns. Interns must also be approved by the Church Board.
- f. Submit a financial plan, including fund-raising and spending, for each church year. (Youth Ministry Budget)

## **4. Church Ministry Support**

- a. Technology – Updating equipment or see the present equipment stay functioning at its best.
- b. Worship Preparation – Making sure the small details are done and ready for services. Preparing the building and materials to best assist our people in worship.

- c. Day-to-day tasks – Calling in homes, hospitals, schools, business, administration tasks, preparing for future events.
- d. Research – To assist in researching themes, audio aids, visual aids, and/or illustrations for messages.
- e. Preaching – Preaching when the Pastor is gone.
- f. Develop of leaders – Study leadership principles from people like John Maxwell. Instill them into your life. Equipping people to do ministry. Release of your own responsibilities.
- g. Build a team – that has a vision for ministry, not dependent on the staff, but able to carry it on its own.
- h. Support lead pastor – Do your best to help him do his best. Support him through words and actions in front of the church lay people, keeping concerns and criticisms between yourself and Pastor.

## **5. Other**

An extremely important aspect of this position is the spiritual character and integrity of the individual who fills it. The Pastor to Youth and Families should demonstrate administrative skills, be a team leader, possess spiritual sensitivity, and exhibit these qualities in everyday life. This Pastor must have a love for youth and families. He/she acknowledges the responsibility to act in the best interest of the Scenic Church of the Nazarene at all times, and is expected to conduct his/her private and public life in a manner which will not embarrass the church. Additionally, all pastors, ministers, and directors are to have an experience of salvation, baptism, and sanctification. They are to share their faith, promote the spiritual good and the church, serve the community, and express the love of God to those they have contact with.