

Church of the Nazarene, Inc.
Job Description Summary

Title: Support Specialist
Department: USA/Canada Regional Office
Reports To: Administrative Coordinator

Summary:

This person will provide support to the USA/Canada Regional Office administrative teams. Duties include correspondence, fielding phone inquiries, liaising with district leaders, supporting meetings and events, and assisting with resources for pastors and leaders across the region.

Please contact Human Resources at humanresourcesgroup@nazarene.org for more details on the job description and qualifications. Thank you!