



Nazarene Theological Seminary

1700 E Meyer Blvd • Kansas City, MO 64131 • 816/268-5400

PTH580 — Introduction to Chaplaincy Ministries
Tuesday afternoons 1:30-4:30 p.m. (Central Standard Time)
February 7- May 8, 2012

Essential Information

Please refer to the following resources for information essential for the successful completion of courses and degree programs at Nazarene Theological Seminary. Links to these resources are available in the Essential Information section at <http://support.nts.edu>.

- NTS Mission Statement & Purpose Degree Objectives
- Tips for online learning success
- NTS library services
- NTS textbook information
- Online technical requirements and Moodle support information
- NTS Student Handbook including statements on quality of work, plagiarism, and academic probation
- *Handbook for Inclusive Language*

Instructor Information

Professor: Rick L. Williamson, PhD, BCC
Office Hours: By phone and by appointment

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Catalog Description

This course is designed to introduce the student to the ministry of chaplaincy with special focus on correctional, health care, industrial and military chaplaincies. It also provides a theological rationale for Christian ministry in a secular context, and develops a Wesleyan approach to culture and religious expressions other than the Christian religion.

Course Narrative & Rationale

People in need appear in all segments of society, often in settings where traditional pastors and church programs are not able to go. Yet Jesus' call sends us outward into the lives of all people in need. This course directs the student outward to denomination-sanctioned (Endorsed) ministry to enter those arenas of society not impacted by traditional ministries. Jesus illustrated the importance of chaplaincy ministry in Matthew 25:35-36: "For I was hungry and you gave me something to eat, I was thirsty and you gave me something to drink, I was a stranger and you

invited me in, I needed clothes and you clothed me, I was sick and you looked after me, I was in prison and you came to visit me” (NIV).

While chaplaincy arose initially out of necessity in the military setting, it has been embraced in numerous areas with chaplains of the Church of the Nazarene now serving in over 60 different work settings. “Chaplain” is an authorized category of service in which a District Assembly may assign an endorsed minister. For chaplaincy service in the United States military, the General Church assesses a potential chaplain’s readiness and grants ecclesiastical endorsement and authority to serve as a chaplain. Hence, this course is designed for those persons who have received a call from God to Christian ministry and who may wish to explore the possibility of the ministry of chaplaincy, either as a full-time calling or in conjunction with other forms of ministry.

Chaplaincy ministry by its nature moves into a wide range of societal settings. The context for ministry as a chaplain may occur in a healthcare setting, among military personnel, in correctional facilities and in the workplace. Because so much of a chaplain’s pastoral care and counseling occurs in non-traditional settings, in the flow of her/his context and daily routine, a sense of the chaplain’s multi-faceted ministry is importantly caught by hands-on experience. Moving into specialized ministry contexts by interviewing chaplains, seeing their ministry settings, observing and when possible participating in their ministries, will afford the best introduction to the critical role of the chaplain.

This course is an introduction to the ministry of the chaplain. As such it presents a wide-angle look at an array of settings in which a chaplain may function. Exposure to all the categories in which chaplains currently serve is beyond the scope of this course. However, the course will enable considerable familiarity with these contexts for ministry and will equip the student to envision and develop a plan of ministry appropriate for pluralistic settings outside the walls of the church. In addition the course will aid the student in analyzing his or her gifts and graces that may lend themselves to the unique requirements for effective chaplaincy ministry.

Degree Objectives

This course is required as part of the Certificate in Chaplaincy Ministries. “The Certificate and Diploma programs complement the NTS Masters programs. The Certificates are non-degree programs that address specialized needs for ministry preparation. They are not substitutes for the degree programs, but may be earned in conjunction with a degree. The Certificate programs require 12 semester hours and may require additional hours of contextualized education ... Admission to the Certificate in Chaplaincy Ministries program is limited to students either currently enrolled in the MDiv program, or have already earned an MDiv or its equivalent” (NTS Catalog, p. 69).

Course Outcomes

1. Identify factors in the student's past (family, church, society—significant events and persons) that will be strengths and challenges for ministry. Demonstrated by two "Personal Journey" papers and class discussions (including Moodle forums) [**Course Requirements #1, #2, #3**].
2. Ability to articulate a theological basis for the ministry of chaplaincy, especially as related to issues of pluralism, denominational linkage and interfaith ministry. Demonstrated by reflection papers on selected readings and on chaplain visits to the classroom. Further evidenced by student oral presentations of interviews conducted, job-shadowing done, or workshops attended. [**Course Requirements #4, #5, #6, #7 and textbook reading; COSAC CX 10**].
3. Ability to describe key aspects of the history of chaplaincy in the United States and its ongoing development. Demonstrated by classroom discussion of articles ("Greatest Story Never Told" for example), sections in textbooks, and through student-led examination of selected chaplaincy websites. [**Course Requirements #4, #8 and textbook reading; COSAC CX 8**].
4. Discover the wide-ranging variety of ministry contexts in which chaplains serve and further define the direction of one's call to chaplaincy. Demonstrated by interview of a full-time chaplain, by shadowing a chaplain at work, and through class discussion of chaplaincy websites. [**Course Requirements #6, #7, #8 and textbook reading**].
5. Understand how chaplains are endorsed in the Church of the Nazarene; analyze the context of ministry in light of the expectations of both the ecclesiastical endorsing agency and the secular organization in which ministry may be performed. Demonstrated by lecture and class discussion of Church of the Nazarene Chaplaincy webpage. [**Course Requirements #5, #6, #8**].
6. Recognize and begin to acquire some basic skills for effective ministry. Demonstrated by discussion with visiting chaplains and by case studies (or "verbatim") of pastoral visits and reflection on them for theological implications and practice of ministry skills. [**Course Requirement #5**].

Church of the Nazarene COSAC Competencies

- CP 15 Ability to think globally and engage cross-culturally for the purpose of mission
- CX 1 Ability to discover sociological dynamics and trends and to apply that information to specific ministry settings

- CX 8 Ability to place the ministry context in light of the large schemes of world and national history
- CX 10 Ability to understand and articulate the biblical, historical, and theological bases for Christian mission

Required Texts & Course Materials

Martha R. Jacobs, *A Clergy Guide to End-of-Life Issues*, Cleveland, OH, Pilgrim Press, 2010.

Naomi K. Paget and Janet R. McCormack, *The Work of the Chaplain*, Valley Forge, PA, Judson Press, 2006.

David Switzer, *Pastoral Care Emergencies*, Minneapolis, MN, Fortress Press, 2000.

Recommended Texts & Course Materials

Wesley Tracy and Stan Ingersoll, *Here We Stand: Where Nazarenes Fit in the Religious Marketplace*, Kansas City, MO, Beacon Hill Press, 1999.

Al Truesdale with Keri Mitchell, *With Cords of Love: A Wesleyan Response to Religious Pluralism*, Kansas City, MO, Beacon Hill Press, 2006.

Course Outline

See *Course Calendar* below for details.

Course Assignments & Requirements

1. **Course Requirement #1: Moodle Forums/Discussions** (150 points). Each week (after the Tuesday class) professor will post a question or quote. This may at times permit continued discussion of issues raised during class. Students are to post a response to the professor's post no later than Friday. Each student then should make a substantive post in response to two others in the class, placed before the next class session. Thus a minimum of three posts per week by each student. [**Outcome #1**].
2. **Course Requirement #2: Personal Journey Paper-part 1** (200 points). Student will write a paper that depicts his/her personal life journey to-date, especially as related to family-of-origin relationships and issues, spiritual influences, social interactions, and some key elements of her/his worldview that have resulted from this mix of factors. Questions to address include: "Who am I?" (as related to the people, places, and circumstances that have shaped me); "What is my calling?" (how I am to serve with my life); "What are the strengths for ministry in my personal heritage?"; and "What are the difficulties, or dark elements in my personal heritage that might impair my ministry?" Serious reflection and candor is encouraged. Only the professor will see this paper, and no content from it will appear in any classroom remarks, unless they come from the student-author. Paper should be approximately 10 pages (double-spaced) in length. **Due February 28**. [**Outcome #2**].

3. **Course Requirement #3: Personal Journey Paper-part 2** (100 points). In this paper the student will re-assess the previous “Personal Paper” in light of the new material and experiences of the semester. Have new aspects of family and personality come to light? Have I felt spiritually challenged or convicted during the semester? Has my calling been clarified? Or not? Have I discovered new strengths, perhaps from affirmations by colleagues in the class? Are the shadow elements more or less of a concern, and if more apparent, what course of action might you take to address these? Paper should be approximately 5 pages (double-spaced) in length. **Due May 1. [Outcome #1].**
4. **Course Requirement #4: Oral Summary/Response to textbook chapter** (100 points). During Week 1 class will organize so each student has primary responsibility for a chapter in one of the textbooks. The assignment then is to read carefully, and with an eye for points that need critique, expansion, or deletion, in that chapter. Student will submit to the professor a paper (approximately 6 pages double-spaced) that summarizes and critiques the chapter. Student will make an oral report of the chapter and his/her thoughts on it to the class on the appropriate day. **Due dates vary (TBA). [Outcomes #2, #3].**
5. **Course Requirement #5: Reflection Paper on Chaplain visits to class** (3 @ 50 points each = 150 points). On three or more occasions chaplains will visit the class, describe their ministry, offer a case or two for class discussion, and takes questions. Papers are to be approximately 5 pages double-spaced. Reflect on the new information received, whether you found the presentation and the chaplain’s ministry appealing to you, or if not, why not. Briefly describe his/her ministry (details—where, how long, times/days, etc.). What special training is required for this kind of ministry? Are there restrictions of age, health, or other issues? **Due dates vary (these will be due by the next time the class meets, so one week after a visit). [Outcomes #2, #5, #6].**
6. **Course Requirement #6: Interview Chaplain and Oral Report** (100 points). Make an appointment with a full-time chaplain to arrange for an interview. Face-to-face is encouraged but if time/distance/finances are problematic, then do the interview by phone. Familiarize yourself with the chaplain, his/her call to ministry itself, and to this specialized ministry. Special training involved? Restrictions of age, health, weight? How long served? Positive and negative aspects of their ministry? Don’t limit yourself to these questions. Don’t consume more than an hour of the chaplain’s time (and perhaps less). You should likely agree on an upper time limit beforehand. **Due date—Oral report (10 minutes) will be scheduled in consultation with the professor. [Outcomes #2, #4, #5; COSAC CX 1].**
7. **Course Requirement #7: Site Visit/Shadow a chaplain, or Workshop or acceptable substitute assignment** (100 points). Arrange for a visit to a place where a chaplain works and accompany him/her on rounds, experience the site by a guided tour of the facilities, or attend a workshop/training related to the chaplain’s work. This could be a half-day or

so, done along with the chaplain interview (Requirement #7), though they need not be the same day or at the same facility. Professor will also suggest continuing education workshops in his area during the spring. Students should inquire from local hospitals or other resources about chaplain related workshops in their area. If making a site visit or attending a workshop is problematic the student should discuss with the professor suggestions for an alternate assignment. **Due dates vary (student need only turn in a brief accountability report, indicating where, when, who—a couple of paragraphs is sufficient), but should be in by the next class. [Outcomes #2, #4; COSAC CP 15].**

8. **Course Requirement #8: Research and Present a Chaplaincy Website** (100 points). During Week 1 class will organize so each student has a particular chaplaincy type to research on the internet. Student will search, research, and then present a familiarization tour of the website to the class. [Outcomes #3, #4, #5].

Distribution of Student Learning Hours

	Hours
Face-to-face Class Sessions	42
Online Participation in forums, groups, etc.	14
Reading	23
Writing	36
Other Assignments and Learning Activities	20
Exams & Quizzes	0
TOTAL	135

Method for Submitting Assignments

All written materials should be submitted through Moodle. Please no submissions through email with attachments. Most assignments will be graded with feedback and returned to the student one week after assignment is submitted. Exceptions to this are: 1) “Personal Journey” (part 1) paper, due to length and importance; and, possibly, 2) “Personal Journey” (part 2) paper, due to coming near the end of the semester.

Form and Style Expectations

The writing assignments for this course are of a more informal nature. As such there is no expectation of a standard style. You should submit, however, well-organized papers that address the requested material, deal in specifics, and are written to the appropriate length.

Inclusive Language

NTS is committed to the equality of women and men. Recognizing that people have often used the English language in ways that imply the exclusion or inferiority of women, NTS urges students, faculty, and staff to avoid sexist language in public discourse, in classroom

discussions, and in their writings. All written work presented to meet course requirements must use gender inclusive language.

Policy Regarding Late Work & Missed Exams

Late work—Assignments not turned in by the beginning of class time of day due will receive a full letter grade reduction in points (10%). Assignments late more than a week will receive a full letter grade reduction in points (10%) for each week or additional part thereof.

Late posts to Moodle Forums will receive a 10% daily reduction. No credit will be given if posted later than three days from due date.

Additional Costs

Student should not incur additional costs for the course, other than expenses related to conducting an interview, job-shadowing, or attending a workshop (meal/s, travel).

Course Grading

Three credit hours will be awarded to those who successfully complete the course requirements.

<u>Assignments</u>	<u>Points Possible</u>
Moodle Forums/Discussions (weekly)	150
Personal Journey Paper (part 1)	200
Personal Journey Paper (part 2)	100
Oral Summary/Response to textbook chapter	100
Reflection Paper on Chaplain visits to class (3 @ 50 each)	150
Interview Chaplain and Oral Report	100
Site Visit/Shadow or Workshop	100
Research and Present Website	<u>100</u>
	1000

900-1000 = A	700-799 = C	Below 600 = F
800-899 = B	600-699 = D	

Students with Disabilities: In accordance with the provisions of the Rehabilitation Act of 1973, NTS is committed to providing students with disabilities the opportunity to participate and benefit from its programs and activities. Accordingly, NTS will make reasonable modifications to its programs and activities to accommodate otherwise qualified students with disabilities, unless such modifications would impose an undue burden on the operation of the particular program or activity or would fundamentally alter the nature or purpose of the

program or activity. Students needing accommodations should contact the Office of the Registrar. They also should contact the instructor no later than the end of the first class session to discuss learning needs and adaptive strategies that have been beneficial for the student in the past.

Class Attendance

Attendance is essential for realizing the maximum benefit of your education, as well as important for the value each student brings to the others. If you must be absent because of extenuating circumstances, contact the professor as soon as possible to discuss the situation.

Student is expected to be in place when class begins and stay the entire period to be counted as present. Tardy arrival or early departure will accumulate toward counting as an absence. One absence (3 hours of class) is permitted without penalty. Unexcused absences beyond this will mean a 5% course grade deduction each time (each week since this class observes a block schedule). If a student is absent four or more weeks of the semester, the professor may automatically fail the student.

Daily attendance records must be reported for those obtaining V.A. and Department of Education benefits. Students must make the professor aware if their attendance must be recorded.

Course Calendar

Date	Week	Assignment (Please read assigned pages <u>prior</u> to class days)
Feb 7	1	<p>Course Organization</p> <p><u>NOTE: Each week will feature some student oral reports, or visits by chaplains, or Case Conference discussions of ministry contacts. Some of these will have been scheduled by Feb 7, and some will be scheduled as the class gets underway.</u></p> <p><u>Read</u>--“Work” pp. iv-11; “Emergencies” pp. v-5; and “Chaplaincy: The Greatest Story Never Told” <i>Journal of Pastoral Care</i> 50:1 (Spring 1996), pp. 1-12).</p> <p><u>Lecture/Discussion</u> “The Legacy of Chaplaincy Ministry”</p>
Feb 14	2	<p><u>Read</u>--“Work” pp. 14-34; “Emergencies” pp. 6-16</p> <p><u>Lecture/Discussion</u> “The Chaplain’s Relationship to Ministry”</p>
Feb 21	3	<p><u>Read</u>--“Work” pp. 35-54; “Emergencies” pp. 17-35</p> <p><u>Lecture/Discussion</u> “The Chaplain’s Relationship to God”</p>
Feb 28	4	<p><u>Read</u>--“Work” pp. 55-67; “Emergencies” pp. 36-48</p>

		<p><u>Lecture/Discussion</u> “The Chaplain’s Relationship to Self”</p> <p>Personal Journey Paper (part 1) due</p>
Mar 6	5	<p><u>Read</u>--“Work” pp. 68-85; “Emergencies” pp. 49-72</p> <p><u>Lecture/Discussion</u> “The Chaplain’s Relationship to Family”</p>
Mar 13	6	<p><u>Read</u>--“Work” pp. 86-94; “Emergencies” pp. 73-78</p> <p><u>Lecture/Discussion</u> “The Chaplain’s Relationship to the Local and District Church of the Nazarene”</p>
Mar 20	7	<p style="text-align: center;">Reading and Research Week—Class does not meet</p>
Mar 27	8	<p><u>Read</u>--“Work” pp. 96-111; “Emergencies” pp. 79-97</p> <p><u>Lecture/Discussion</u> “The Chaplain’s Relationship to the General Church of the Nazarene”</p>
Apr 3	9	<p><u>Read</u>--“Work” pp. 112-128; “Emergencies” pp. 98-117</p> <p><u>Lecture/Discussion</u> “The Chaplain’s Relationship to Professional Credentials and Credentialing Organizations”</p>
Apr 10	10	<p><u>Read</u>--“Emergencies” pp. 118-133; “Clergy Guide” pp. ix-16</p> <p><u>Lecture/Discussion</u> “The Chaplain’s Relationship to the Secular Organization Receiving Chaplaincy Ministry”</p>
Apr 17	11	<p><u>Read</u>--“Emergencies” pp. 134-159; “Clergy Guide” pp. 17-46</p> <p><u>Lecture/Discussion</u> “The Chaplain’s Relationship to Assets and Resources”</p>
Apr 24	12	<p><u>Read</u>- “Emergencies” pp. 160-174; “Clergy Guide” pp. 49-70</p> <p><u>Lecture/Discussion</u> “The Chaplain’s Relationship to Supervisors and Staff in the Secular Organization”</p>
May 1	13	<p><u>Read</u>---“Emergencies” pp. 175-191; “Clergy Guide” pp. 73-90</p> <p><u>Lecture/Discussion</u> “The Chaplain’s Relationship to Colleagues in a Pluralistic Ministry Setting”</p> <p>Personal Journey Paper (part 2) due</p> <p>Course Evaluations (approximate release time by the Dean’s Office)</p>
May 8	14	<p><u>Read</u>--“Clergy Guide” pp. 91-123</p>