

# DROP/ADD

Nazarene Theological Seminary

Term: \_\_\_\_\_ Year: \_\_\_\_\_  
(FA, SP, SU)

Check if Withdrawing from school

Name: \_\_\_\_\_ Degree: \_\_\_\_\_  
(Please print, Last, First, Middle)

**Present this form to each professor for approval. This change is effective only after this completed form is processed by the Registrar's Office.**

| Circle One | Course # | Sec | Title | Hours | Circle One   | Professor's Approval (Required after equivalent of one week of class) | For Drop: Last Date Attended | Grade (WP or WF required for drops after last day to drop a class w/o Committee action) |
|------------|----------|-----|-------|-------|--------------|---|------------------------------|---|
| Add Drop   |          |     |       |       | Credit Audit |   |                              |   |
| Add Drop   |          |     |       |       | Credit Audit |   |                              |   |
| Add Drop   |          |     |       |       | Credit Audit |   |                              |   |
| Add Drop   |          |     |       |       | Credit Audit |   |                              |   |

*The student is responsible to complete all degree requirements as specified in the catalog in an orderly and timely manner. Changes to registration may affect financial aid, scholarships, and Guaranteed Student Loans.*

|                            | Credit | Audit |
|----------------------------|--------|-------|
| Hours <b>Before</b> Change |        |       |
| Hours <b>After</b> Change  |        |       |

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY**

Refund: NA 100% 75% 50% 25% 0%  
White Copy – Registrar

Effective Refund Date: \_\_\_\_\_ Entered (By): \_\_\_\_\_  
Yellow Copy – Business Office Pink Copy – Student