

**KANSAS CITY ASSOCIATION OF THEOLOGICAL SEMINARIES**  
**CROSS-REGISTRATION AND GRADE REPORT**

Central Baptist Theological Seminary  
6601 Monticello Road  
Shawnee, KS 66226  
913-667-5700

Midwestern Baptist Theological Seminary  
5001 N. Oak Trafficway  
Kansas City, MO 64118  
816-414-3700

Nazarene Theological Seminary  
1700 E. Meyer Boulevard  
Kansas City, MO 64131  
816-268-5400

Saint Paul School of Theology  
5123 E. Truman Road  
Kansas City, MO 64127  
816-483-9600

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To Be Completed By Student:

Name \_\_\_\_\_ Social Security # \_\_\_\_\_  
(Please print and circle last name)

Address \_\_\_\_\_ Home Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

School of **Primary** registration \_\_\_\_\_ Degree \_\_\_\_\_

Permission is requested to register in the following course:

School of **Secondary** registration: \_\_\_\_\_

Semester \_\_\_\_\_ Year \_\_\_\_\_ Dates \_\_\_\_\_

Course # \_\_\_\_\_ Course Title \_\_\_\_\_ Credit Hours \_\_\_\_\_

Instructor \_\_\_\_\_

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To be completed by school officials:

Approval of Academic Dean of Primary School  
\_\_\_\_\_ Date \_\_\_\_\_

Approval of School of Secondary Registration: (Signature of Registrar)  
\_\_\_\_\_  
Date \_\_\_\_\_

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GRADE REPORT

Course Number and Title \_\_\_\_\_

Grade \_\_\_\_\_ Semester \_\_\_\_\_ Credit Hours \_\_\_\_\_

\_\_\_\_\_  
Signature of Registrar \_\_\_\_\_ Date \_\_\_\_\_

## INSTRUCTIONS FOR STUDENTS

1. Select a course for cross registration after referring to the most recent course schedule available for the school of secondary registration. The Registrar's Office at your school should have course schedules from the other seminaries available for your review.
2. Complete and submit the cross registration form to the Office of the Academic Dean of your primary school.
3. When the primary and secondary schools have approved the cross registration you will receive a photocopy indicating approval.
4. You will need to contact the secondary school to get information about textbooks and assignments.

## INSTRUCTIONS FOR PROCESSING CROSS REGISTRATION FORM

Each office will make copies of the form as appropriate for their use. The original form with the grade will be returned to the primary school.

1. When a cross registration form is submitted at the school of primary registration, the Academic Dean will approve or disapprove the request. If approved, the form is sent to the Registrar's office at the secondary school.
2. If the Registrar at the secondary school approves the registration, the form will be completed and a photocopy will be sent to the Registrar at the primary school. If the registration is not approved the form will be returned with an explanation.
3. When the student completes the course and the grade is assigned, the Registrar at the secondary school will complete the grade report at the bottom of the original form and send it to the Registrar at the school of primary registration.